

Redox Week 2022

Information for Participants

Redox Week in Sendai 2022 will be held both face-to-face and online.

Recording and photography is prohibited in all the sessions during the conference.

- Oral presentations are distributing by Zoom during the session.
- Poster presentation will be held face to face only.
- If you will not be able to join the Q&A time live, Q&A will be also conducted using the designated comment section on "online conference page".

< For onsite participants >

Measures to prevent against infectious diseases, such as COVID-19

- > Please wear a mask at the venue.
- > Please check your temperature at the registration desk or entrance of each session room every day. Please put/place your temperature sticker on your name badge.
- > Please use hand sanitizer when you enter a room.

Registration

Registration Desk:

Place: 2F Seiry Auditorium

Date & Time: Oct. 28 (Fri.) 9:30-
Oct. 29 (Sat.) 8:30-
Oct. 30 (Sun.) 8:30-
Oct. 31 (Mon.) 8:15-
Nov. 1 (Tue.) 8:30-

*Please come to registration desk and pick up your name badge first before you go to your presentation room.

Registration Fee:

Category	On-site Registration: Sep. 21 – 17:00, Nov. 1, 2022 (JST)
Regular	JPY 60,000
Student (including postgraduate)* ¹	JPY 30,000

*¹: Students are required to submit identification at the registration desk.

*Registration Fee includes;

- > Name Badge (for on-site participants)
 - > Receipt of registration fee (will be available for download from the online registration system after completion of the payment.)
 - > Certificate of attendance (will be available for download from the online registration system after conference.)
 - > Program & Abstract book (PDF)
 - > Printed material of Program Book (for on-site participants)
- Name Badge and Program Book will be provided at the on-site Conference Registration Desk.

Payment: credit card by online registration only

- Pre-registered participants by Oct. 20:
Please receive your Name Badge and Program Book at the registration desk on your arrival at the venue.
- Pre-registered participants after Oct. 21 and onsite registration:
Please show your confirmation page/email of your online registration and receive your Name Badge and Program Book at the registration desk on your arrival at the venue.

Program & Abstract Book (PDF)

Before the conference, you will be able to access to Program & Abstract Book (PDF) on our website. ID and Password are same as "online conference page".

Lunch

We will provide the lunch box to those who have registered a lunch box by Oct. 18 during lunch time. Please receive the lunch box ticket at the registration desk when you pick up your Name Badge.

Place: 2F Seiry Auditorium

Coffee Break

Coffee and drinks will be provided during the conference.

Place: 1F Seiry Auditorium

Commercial Exhibition

Place: 1F Seiry Auditorium

< For online participants >

[How to join online?]

- ID and Password for "online conference page" will be send by e-mail about 1 week before the conference.

"Online conference page" can be access from our website: <https://www.no2022.jp/index.html>

[Q&A comment part]

On "online conference page", you will be able to send message or comment to each presenter. Please check the "program & message/comment box" page. Please note that there is no automatic notification if you received comments. Please check the "message/comment box" by yourself.

[During the session]

- Please change your name to (Family name, first name (affiliation))
- Please turn off your microphone and camera during the session.
- During Q&A session, please use the "raise hand" function.

Redox Week 2022

Information for Presenters and Chairpersons

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- Poster presentation will be held face to face only.
- If you will not be able to join the Q&A time live, Q&A will be also conducted using the designated comment section on "online conference page".

[Oral presentation]

Presentation Time:

Presentation	Time
Plenary Lecture	45 min including 5 min discussion
Symposium (Sessions)	different for each session
Oral Sessions	15 min including 3 min discussion

< For onsite presenters >

Presentation data:

>Please submit your presentation data at the PC desk of your presentation room at least 30 min before your session starts.

PC Desk

Place: in front or inside of each presentation room *Do not submit at different room

Date & Time: (Venue A)	Oct. 28 (Fri.)	9:30-17:30	
	Oct. 29 (Sat.)	8:30-18:00	
	Oct. 30 (Sun.)	8:30-18:00	
	Oct. 31 (Mon.)	8:15-18:00	
	Nov. 1 (Tue.)	8:30-13:00	
(Venue B)	Oct. 29 (Sat.)	8:30-18:00	
	Oct. 30 (Sun.)	8:30-18:00	
	(Venue C)	Oct. 29 (Sat.)	8:30-18:00
(Venue C)	Oct. 30 (Sun.)	8:30-18:00	
	Oct. 31 (Mon.)	9:00-17:30	
	Nov. 1 (Tue.)	9:00-13:00	
	(Venue D)	Oct. 30 (Sun.)	8:30-16:00
		Oct. 31 (Mon.)	12:00-17:30
Nov. 1 (Tue.)		9:00-15:00	

> The PC used for the presentations will be provided by the conference. Please bring your data on a USB memory stick.

- The PC provided for presentations is as follows:
 - OS: Windows 10
 - Applications: Office PowerPoint2013, 2019
- The aspect ratio of the projection for the presentation is 16:9. We recommend the 16:9 aspect ratio for presentation slides.
- The fonts of your presentation data should be Arial, Times New Roman or Century. Do not use special or downloaded fonts.

- Please run a virus check on your computer in advance.
 - Please check your presentation data including images by pasting the data from host/main computer to another computer to check whether the data are shown properly.
 - All the copied data will be deleted by organizers after the conference has ended.
- *Mac users are strongly recommended to preview the data on a Windows computer in advance. Please note "keynote" cannot be used.

Presentation Instructions:

- > Presenter View in PowerPoint slide show cannot be used.
- > Each presentation file which is received at the PC desk will be opened on a PC on the podium. At the start of your presentation, you have to operate and display it under the Zoom "Share" function.
- > During your presentation, you can forward your presentation slide by yourself by using a mouse on the podium.
- > Please be seated at the "next speaker seat" at least 10 min before your presentation start.

< For online presenters >

- Please join Zoom at least 15 min before your session starts.

[How to join online?]

- ID and Password for "online conference page" will be send by e-mail about 1 week before the conference.

"Online conference page" can be access from our website:

<https://www.no2022.jp/index.html>

[During the session]

- Please change your name to (Family name, first name (affiliation))
- During your presentation time, please "share" your PowerPoint slide by your side.
- During Q&A time, please follow directions of chairperson at the venue.

[Q&A comment part]

On "online conference page", you will be able to receive message or comment from participants. Please check the "program & message/comment box" page on the "Online conference page". Please note that there is no automatic notification if you received comments. Please check the "message/comment box" by yourself.

Q&A Session:

- For onsite participants: Those who wish to ask questions, please line up at the microphone provided in the session room.
- For online participants: Please use the "raise hand" function

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Request for Chairpersons:

- > Please be seated at the "next chairperson's seat" at least 10 min before your session start.
- > Please finish your session on time.
- > Please take questions from online participants, as well as questions from the floor at the venue.

[Poster Presentation]

Place: 1F and 2F, School of Medicine Centennial Hall (Seiry Auditorium) (Venue A)

Date & Time: **presentation/discussion: 14:00-14:50, Oct. 29 (Sat.)**

14:00-14:50, Oct. 30 (Sun.)

installation/display your poster: AM, Oct. 29 (Sat.)

removal: PM, Nov. 1 (Tue.)

- * Poster presentation will be held face to face only.
- * All the poster presenters have presentation time twice.
- * Poster presenter should bring printed poster (within W110cm x H150cm) to the venue and display their poster before discussion time.
- * Your poster number, pushpins and presenter's ribbons will be prepared by conference organizers.